

City of Haverhill Massachusetts

Fiscal Year: 2026-2027

LEA JE20261023B

Invoice	Vendor	Total	Account
P-Card August 2026	BANKCARD	\$1,079.40	1010000.4.1210.6612.32.310.00.10
P-Card August 2026	BANKCARD	\$507.82	1010000.4.1410.6425.32.310.00.10
P-Card August 2026	BANKCARD	\$625.92	4332200.4.3400.6582.76.000.00.10
P-Card August 2026	BANKCARD	\$3,716.04	7001000.4.3520.6665.61.899.99.99
Grand Total:		\$5,929.18	
End of Report			

August							
August 1, 2026 - August 31, 2026							
Item GL Combination	Last 4	Post Date	Vendor Name	Credit	Debit		Description
1010000.4.1210.6612.32.310.00.10	3295	8/31/2026	SouthWest		\$842.40		Airfare - Conference
1010000.4.1210.6612.32.310.00.10	3295	8/31/2026	SouthWest		\$237.00	\$1,079.40	Airfare - Conference
4332200.4.3400.6582.76.000.00.10	9029	8/4/2026	NCourt - Mass		\$63.61		Hawker&Peddlers License
4332200.4.3400.6582.76.000.00.10	9029	8/6/2026	JiffyShirts		\$562.31		Food Truck shirts - zip trip
7001000.4.3520.6665.61.899.99.99	9029	8/7/2026	Appalachian Mountains		\$3,716.04		ROTC Hotel Stay
1010000.4.1410.6425.32.310.00.10	9029	8/25/2026	NCourt - Mass		\$507.82	\$4,849.78	MCPPO - J.P
			TOTAL:	\$0.00	\$5,929.18	\$5,929.18	



Purchasing Card

DOUGLAS RUSSELL
CITY OF HAVERHILL
XXXX-XXXX-XXXX-3295
August 01, 2026 - August 31, 2026

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 08/31/26 Credit Limit \$16,769 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$1,079.40 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$1,079.40 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$1,079.40

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit
08/31	08/27	SOUTHWES 5262195246416800-435-9792 TX MAROTTA SMITH/MARGAR 5262195246416 Departure Date: 10/24/26 Airport Code: MHT WN D BWI Departure Date: 10/24/26 Airport Code: BWI WN D MHT	24692166240404410800391	3066	842.40	
08/31	08/27	SWA*PREMSEAT5264347458649800-435-9792 TX	24692166240404410800409	3066	237.00	

00000000 00000000 00000000 4715291100343295

Account Number: XXXX-XXXX-XXXX-3295
August 01, 2026 - August 31, 2026



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



DOUGLAS RUSSELL
CITY OF HAVERHILL
SCHOOL DEPT ROOM 104
4 SUMMER ST
HAVERHILL, MA 01830-5836

***0001576

Total Activity \$1,079.40

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

1549990011:00051100343295



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

The Haverhill Public Schools requires pre-authorization for all Bank of America P-Card Purchases. This Pre-Authorization requires the signature of the Assistant Superintendent of Finance and Operations (regardless of amount) and the Superintendent of Schools if above \$10,000. Please complete the fields below and submit for signatures prior to making any purchasing commitments.

Date 8/31/2026

Department Name _____

Employee Name D. Russell

Vendor Name Southwest

Amount of Purchase 84240 + 23700 = 107940

Funding Source (LEA/Grant/Etc) _____

Expense Account Number 1010000.4.1210.6612.32.310.00.10

Explanation of expense Airfare - Conference

Employee Signature _____

Chief Financial Officer [Signature]

Superintendent Approval (\$10,000+) _____

Purchasing Card

CLANCY D MAIN
CITY OF HAVERHILL
XXXX-XXXX-XXXX-9029
August 01, 2026 - August 31, 2026

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 08/31/26 Credit Limit \$19,014 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$4,849.78 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$4,849.78 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$4,849.78

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit
08/04	08/03	NCOURT *MA Div of Standar844-4008880 MA	24906416215263930337959	9399	63.61	
08/06	08/05	JIFFY* CUSTOM JIFFY.COM DE	24108296217100134180019	5691	335.06	
08/06	08/05	JIFFY* BLANKS JIFFY.COM DE	24108296217100181330020	5691	227.25	
08/07	08/03	APPALACHIAN MOUNTAIN C CHARLESTOWN MA	24000976218189206845737	7011	3,716.04	
		Arrival: 08/02/26				
08/25	08/24	NCOURT *MA Inspector Gen 844-4008880 MA	24906416236265490296728	9399	507.82	

0000000 0000000 0000000 4715292250979029

Account Number: XXXX-XXXX-XXXX-9029
August 01, 2026 - August 31, 2026



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



CLANCY D MAIN
CITY OF HAVERHILL
CITY HALL - ROOM 104
4 SUMMER ST
HAVERHILL, MA 01830-5836

***N0003973

Total Activity \$4,849.78

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

5499900 1 11:0005 2 2509790 29



Haverhill Public Schools

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Date

8.4.26

Department Name

BUSINESS

Employee Name

JULY PEREZ

COURT. MASS

63.61

Hawker &
Peddlers
License

4332200. 4.3400. 6582.76. 000.00.10

HP Application fee
TODD TRUCK

Employee Signature

[Signature]

Chief Financial Officer

Superintendent Approval (\$10,000+)

[EXTERNAL EMAIL] Receipt from nCourt

1 message

customerservice@ncourt.com <customerservice@ncourt.com>
To: JPerez@haverhill-ps.org

Mon, Aug 3, 2026 at 3:12 PM

Your Receipt >>

Paid To

Name: Division of Standards

Address 1: One Federal Street

Address 2: Suite 0730 - 7th floor

City: Boston

State: Massachusetts

Zip: 02110-2012

Description	ID	Amount
HP Application Fee		\$62.00

Receipt Date: 8/3/2026 3:12:55 PM ET
Invoice Number: a66957d7-144d-4426-b80e-2aad021a12a2

Convenience Fee: **\$1.61**
Total Amount Paid: **\$63.61**

Billing Information Name Haverhill Public Schools Email JPerez@haverhill-ps.org Street 4 Summer St City Haverhill State/Territory MA Zip 01830	Credit / Debit Card Information Card Type Visa Card Number *****9029
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Important Information >>

Please verify the information shown above. Your payment has been submitted to the location listed above.



Haverhill Public Schools

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Date

8.6.2026

Department Name

Food Service

Employee Name

Vendor Name

Jiffy

Amount of Purchase

562.31

Funding Source (LEA/Grant/Etc)

Expense Account Number

4330000.4.3400.6582.76.000.00.10

Explanation of expense

food truck shirts. ziptrip

Employee Signature

Chief Financial Officer

Superintendent Approval (\$10,000+)

[Signature]

Jiffy.com Receipt

Order Info

Order: 2073836353
Order Date: Today, Aug. 5 - 1:41 PM EDT

Shipping Address

Janel Bohanon
7 Sotirios Ct
Haverhill, MA 01832-3894
United States

Billing Address

Clancy Main
Haverhill Public Schools
4 Summer St Room 104
Haverhill, MA 01830
United States

Order Total

Product Total:	\$679.79
Bulk Discount:	- \$137.19
New Product Total:	\$542.60
Jiffy Transfers Shipping:	\$11.95
Jiffy Blanks Shipping:	\$11.95
Shipping Discount:	-\$23.90
Applicable Sales Tax:	\$19.71
Total:	\$562.31

Contact Information

Email: j1n5l@yahoo.com
Phone: (978) 697-8449

Cart Information

Name: Janel's Cart #94
Notes: None

Payment Information

Visa ending in 9029

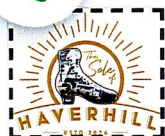
Janel's Cart #94: 150 items

Shipment 1 of 2

Arriving



, Aug. 7



DTF Transfers by Size
Transfer
10.0" x 8.18"



Haverhill Public Schools

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Date

8.7.2024

Department Name

ROTC

Employee Name

Henry Danis

Vendor Name

Appalachian Mountain

Amount of Purchase

3716.04

Funding Source (LEA/Grant/Etc)

Expense Account Number

7501000.4.3520.0650.61.899 99.99

Explanation of expense

ROTC stay

Employee Signature

[Signature]

Chief Financial Officer

Superintendent Approval (\$10,000+)



Haverhill Public Schools

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Date 8.25.26

Department Name Food Service

Employee Name July Perez

Vendor Name CORTE MASS

Amount of Purchase 50782

Funding Source (LEA/Grant/Etc) _____

Expense Account Number 4332200. 4.3400. 6582. 76.000. 00.10

Explanation of expense food truck - license

Employee Signature _____

Chief Financial Officer [Signature]

Superintendent Approval (\$10,000+) _____



Julio Perez <jperez@haverhill-ps.org>

[EXTERNAL EMAIL] Fw: Receipt from nCourt

1 message

Perez <jfcapital1@ymail.com>

Mon, Aug 24, 2026 at 9:06 AM

Reply-To: Perez <jfcapital1@ymail.com>

To: Julio Perez <jperez@haverhill-ps.org>

Yahoo Mail: Search, Organize, Conquer

----- Forwarded Message -----

From: "customerservice@nCourt.com" <customerservice@nCourt.com>**To:** "JFCapital1@ymail.com" <JFCapital1@ymail.com>**Sent:** Mon, Aug 24, 2026 at 9:01 AM**Subject:** Receipt from nCourt

Email Receipt

Your Receipt >>

Paid To

Name: Office of the Inspector General
 Address 1: One Ashburton Place, Room 1311
 City: Boston
 State: Massachusetts
 Zip: 02108

Payment On Behalf Of

First Name: Julio

Last Name: Perez

Description	Course	Amount
MCPPO Designation	S1256	\$0.00
Public Contracting Overview October 6 2026 - October 7 2026	S1428	\$495.00

Receipt Date: 8/24/2026 9:01:27 AM ET**Invoice Number:** ed6e6b1f**Convenience Fee:** \$12.82**Total Amount Paid:** \$507.82**Billing Information**

Company Name Haverhill Public Schools
 Name Julio Perez
 Address 1 57 Pinedale Ave
 City Haverhill
 State/Territory MA
 Zip 01830
 Phone Number (978) 697-5829
 Email JFCapital1@ymail.com

Payment Information

Card Type Visa
 Card Number *****9029

Important Information >>

Transaction will appear on your financial statement as NCOURT*MA Inspector Gen

Your payment has been submitted to the location listed above.