



City Clerk Approval

Record No. EVNT-26-28

Status Completed

Became Active September 1, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright Esposito

Record No: EVNT-26-28

Event Permit

Status: Active

Submitted On: 9/1/2026

Primary Location

143 ESSEX ST
Haverhill, MA 01832

Owner

SOCIETY FOR THE PRESERVATION
OF NEW ENGLAND ANTIQUITIES,
INC
ESSEX ST 143 HAVERHILL, MA 01832

Applicant

 Jeff Grassie
 978-872-7535
 jeffgrassie@yahoo.com
 1153 West Lowell Ave.
Haverhill, MA 01832-1155

Messages

Nicholas Flynn  Internal

September 28, 2026 at 8:44 am

@Kaitlin Wright Esposito Confirmed with Jeff that he meant to write
2/~~20~~/27, 19th is a Friday.

Kaitlin Wright Esposito

September 15, 2026 at 8:36 pm

Hi Jeff, just a reminder – please add the City of Haverhill as additionally
insured on the COI as a certificate holder.

Kaitlin Wright Esposito

September 9, 2026 at 2:11 pm

Following up – Please add the City of Haverhill as additionally insured on
the COI as a certificate holder.

Kaitlin Wright Esposito

September 1, 2026 at 1:27 pm

Hi Jeff,

Please add the City of Haverhill as additionally insured on the COI as a
certificate holder.



Building Inspector Approval

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Assignee Tom Bridgewater

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Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-28

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Due Date None

Assignee Justin Borden

Record No: EVNT-26-28

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Submitted On: 9/1/2026

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Messages

Jeff Grassie

September 28, 2026 at 12:48 pm

Will do Justin and thank you very much!

Justin Borden

September 28, 2026 at 10:24 am

Hi Jeff,

Not a problem at all. Thank you for the response. If at all possible, please keep the warmers that you do have plugged in off of splitters, as the electrical draw of the warmers could exceed the limit of the splitters. If extension cords must be used, please use heavy duty cords. No open flame devices (Such as Steno, grills, Etc.) will be used.

Jeff Grassie

September 24, 2026 at 12:58 pm

So sorry for the delay and missing this. They will be all electric warmers and there is lots of outlets throughout the venue at Historic New England. There are only several vendors needing the electric warmers

Justin Borden  Internal

September 23, 2026 at 8:28 am

Called applicant and left a message RE: the above question.

Justin Borden

September 8, 2026 at 4:06 pm

What type of food warmers are you planning to use?

Eric Tarpy  Internal

September 1, 2026 at 2:16 pm

@Justin Borden - they mention food warmers...may want to ask questions about that.....



Police Department Approval

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Assignee Kevin Lynch

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Applicant

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 jeffgrassie@yahoo.com
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Messages

No comments yet.



Public Works Director Approval

Record No.EVNT-26-28

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Due Date None

Assignee Robert Kimball

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Messages

Kaitlin Wright Esposito

October 7, 2026 at 8:30 am

@Robert Kimball @Nicholas Aylward please review so I can get this to council.

Kaitlin Wright Esposito  Internal

September 24, 2026 at 4:22 pm

@Robert Kimball no problem, hope you enjoyed your time off :) please review and sign off though as soon as you are able.

Robert Kimball  Internal

September 24, 2026 at 10:16 am

Kaitlin, I am so sorry I was away on vacation for 2 weeks.

Kaitlin Wright Esposito

September 23, 2026 at 8:43 am

@Robert Kimball please review, thank you!



City Council Approval

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Assignee Kaitlin Wright Esposito

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Messages

Kaitlin Wright Esposito

October 7, 2026 at 2:02 pm

On agenda for October 20th meeting.

Robert Kimball  Internal

September 25, 2026 at 11:41 am

I tried to sign off on this and I can't find where to approve.....